



Your best asset in payroll management

Expand and Integrate Your HR Systems

Systemized HR Services

Let us show you a more effective way to attract, develop and retain your company's most valuable asset, your employees.

Why Consider It?

Ace can provide invaluable support for all phases of employment, giving your HR department and managers the information they need to legally and effectively support your employees. Ace offers a full range of resources covering applicants to retirees.

On-boarding System. This system is available online for fully customizable job templates, job advertising (choice of advertisers), applicant tracking and alerts, application screening, applicant statistics, tax credit screening, and background screening. The system will also allow you to capture new hire contact information and personal data, EEOC data, Electronic W-4's and I-9's, offer letters (with the ability to receive an employee's electronic signature), and direct deposit forms.

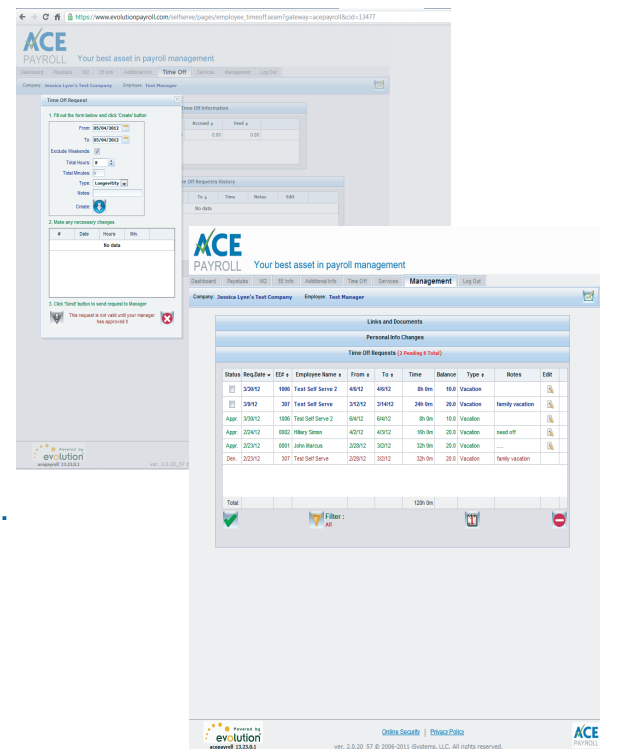
HRIS and Employee Self Service-Administration of Applicant and Employee.

Our cutting edge system provides all the information you need to track and analyze employees, former employees, and applicants. We provide complete integration with payroll and other company systems, which eliminates duplicate entry or imports. Key benefits include:

- Managing of all employee information.
- Reporting and analysis tools (e.g. Attendance, Applicant Tracking, EEO, OSHA, Benefit Eligibility and Census Data, Employee Reviews, Salary History).
- Storing employee-related documents such as W-4's, I-9's, wage support orders, and any documents pertaining to the employee.
- Benefits administration.
- Self-service - employees can have secure online access to view and print their check stubs, W-2's, as well as update their personal information.
- Applicant tracking and resume management.
- Cobra Administration – track qualifying and billing information for participants.

HR On Demand. Get the answers you need from certified HR professionals. You'll receive consultations over the phone, via e-mail or on the web. This may include questions about interviews, employee classifications, job descriptions, employee handbooks, performance evaluations, disciplinary actions, termination processes, and more.

HR Answer Link. Gain 24/7 access to critical HR information, which includes updates on federal, state, and local laws and requirements.



Contact us today and learn more about
Ace Payroll Services, Inc.
Your best asset in payroll management.
sales@acepayroll.com | 1.800.856.0700
www.acepayroll.com